

Carolina Pool Management Procedure for Scheduling a Pool Party

- If your HOA/Club requires approval, please contact them before requesting a party.
- All Pool Parties must be scheduled a minimum of **14 days in advance**.
- **NO** pool parties will be scheduled during **holiday weekends and July 4th**.
- **NO after hours pool parties** will be permitted.
- Please send the following information to cpmparties@gmail.com
- You will receive the pool party request form via email indicating we have received your request. This form will have the total amount due. **We must receive payment in our office 14 days prior to the date of the event.**
- Once we receive payment you will receive confirmation that your party is on the schedule

The charge for each lifeguard is **\$40.00 per hour plus a \$25 Administrative fee**

Number of People

1 to 25 people *

26 to 50 people

51 to 100 people

101 + people

Number of Lifeguards

1 lifeguard

2 lifeguards

3 lifeguards

4 or more lifeguards

TOTAL PARTY ATTENDEES, NOT estimated swimmers.

CPM Pool Party Request	
Community:	
Member name:	
Email Address:	
Phone:	
Date of Event:	
Start Time of Event:	
End Time of Event:	
Type of Event:	
Number of Attendees:	
Age of Attendees :	Children under 12 Teenage under 21 Adults
Alcohol	Yes No